

COVID 19 POLICY STATEMENT



High level overview of AM1 Projects approach to dealing with COVID-19 and support for staff.

In line with the government's guidelines and support for all those involved with undertaking work in each of the area tiers, we have created guidance for all employees working externally and in our offices. We have carried out risk assessments under applicable health and safety law, as responsible employers,

These risk assessments include:

- identify the risks arising from coronavirus
- inform the decisions and control measures identified and actions to be raised

These assessments are reviewed regularly to ensure they remain relevant and appropriate.

All existing non-coronavirus related health and safety requirements continue to apply. For example, where personal protective equipment (PPE) is used to protect against non-coronavirus risks, it should continue to be used. The Health and Safety Executive and other regulatory bodies assist the company to comply with health and safety legislation.

All employees are involved in assessing workplace risks and the development and review of workplace health and safety policies in partnership with the HSQE Director. We encourage employees to identify, speak up and provide feedback on risks and control measures.

To support employees in high risk groups, we have discussed any concerns individuals may have around their circumstances and reassure them about the protective measures in place.

Our risk assessments, where possible, enable social distancing of 2 metres or 1 metre with risk mitigations for short time tasks (where 2 metres is not viable). We have considered and set out existing mitigations or will introduce, in our risk assessments.

We have considered the following when conducting a coronavirus risk assessment:

- risks to employees, contractors, visitors and the general public, along with the control measures required
- the impact of control measures and whether they result in additional, different risks or non-compliance with other requirements (for example health and safety or equalities legislation)
- applying the hierarchy of controls set out in the Management of Health and Safety at Work Regulations, consultation with employees, or bodies representing employees, and the public
- the visibility of the results of any risk assessment

To help contain the virus, We fully support and allow employees to work from home where possible.

For employees working from home, we consider:

- monitoring the wellbeing of people working from home and how to help them stay connected through regular zoom/team meetings and calls
- keeping in touch with off-site employees on their working arrangements including their welfare, mental and physical health and personal security
- providing equipment to enable working from home safely and effectively, for example, remote access to work systems
- regularly reviewing how different working arrangements are impacting workers, and how to improve the arrangements
- letting employees know in advance if they are required to travel

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- whether support employees are needed to make their networks accessible (for example to operate ramps or lifts) and consider categorising these employees as 'essential'

Employees who have symptoms of coronavirus, however mild, should self-isolate in line with the latest Government guidance from when their symptoms started. If employees are not experiencing symptoms but have tested positive for coronavirus they should also self-isolate.

If employees have tested positive whilst not experiencing symptoms but develop symptoms during their isolation period, they should restart the isolation period from the day they develop symptoms.

We also fully support employees living in a household or support bubble with someone showing symptoms of coronavirus should stay at home and not leave their house for the time specified by in the Government guidelines.

All aspects of our guidance are reviewed regularly in line with government guidance, updates and legislation.

A handwritten signature in black ink, appearing to read "Daniel Mardell".

Daniel Mardell
HSQE Director

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